

STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

16 JUN 22 P2:20

TO: Chief Procurement Officer

FROM: Dept. of Land and Natural Resources  
Name of Requesting Department

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: March 24-26, 2016

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

Flash flood conditions created piles of debris on land with numerous trip hazards, debris in the water causing boating/navigation hazards, and causing the sewer system to fail with flood waters backing into the restrooms and storage areas resulting in health and safety issues to the general public.

4. Vendor/Contractor/Service Provider Name:  
Cushnie Construction Company

5. Amount of Request:  
\$ 22,418.21

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Jet skis to corral floating debris in the water, backhoes, dump trucks, manual labor for debris removal. This was all needed immediately to prevent health and safety concerns from affecting the general public and to maintain safe navigation.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

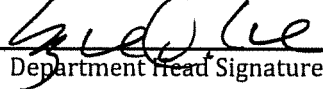
Due to the health and safety concerns time was of the essence to use this contractor who was immediately available with manpower and heavy equipment to correct the problem.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Jerry Rich	DLNR-State Parks	808-346-3923	jerry.e.rich@hawaii.gov
Stephen Thompson	DLNR-State Parks	808-587-0303	stephen.l.thompson@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**  
**I certify that the information provided is to the best of my knowledge, true and correct.**

  
Department Head Signature

6/21/16

Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to remove land and water debris caused by flash floods, which resulted in navigational risks, threat to public health, and safety issues at the Wailua Marina.

Pursuant to HRS §103D-310(c) and HAR §3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of compliance and the award posting are required to be documented in the procurement/contract file.


SPO does not have a record of procurement delegation for Jerry Rich. Pursuant to Procurement Delegation No. 2010-01 and its amendments, department is reminded that employees participating or conducting procurement shall have procurement delegation and applicable training,

If there are any questions, please contact Bonnie Kahakui at 587-4702, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov).

☒ Approved

☐ Disapproved

☐ No Action Required

  
Chief Procurement Officer Signature

6/27/16

Date

# **Invoice**

**From:** Cushnie Construction Company, Inc. PO Box 910 Kalaheo, HI 96741

**To:** Dept of Land & Natural Resources - Kauai

3060 Eiwa Street, ste 306 Lihue, HI 96766

**Date:** April 12, 2016

Good/Services Received In Satisfactory Condition		
Date: <u>4/12/16</u>		
Signature <u>[Signature]</u>	Initial <u>[Initials]</u>	Date <u>4/12/16</u>
Invoice Received <u>[Initials]</u>	OK to Pay <u>[Initials]</u>	
Circle <u>Final</u>	Partial	

**Project:** Emergency Work at Wailua Marina - Clear Wood

**Descrip/Dates:** March 25 & 26, 2016

## **MATERIALS**

Description	Qty	Unit Price	Subtotal
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**TOTAL - MATERIALS**

\$ - 1

## **LABOR**

Classification	Hrs	WAGES	FRINGE	(Fringe) x Hrs	(Wage) x Hrs
		Hour Rate	Fringe Rate	Subtotal	Subtotal
SUPERINTENDENT(exempt)	7.0	135.00	0.00	\$ -	\$ 945.00
Operator 08 (OT)	57.25	60.57	29.36	\$ 1,680.86	\$ 3,467.63
Labor1 (OT)	13.0	51.53	17.51	\$ 227.63	\$ 669.83
	0.0			\$ -	\$ -

**SUBTOTAL Fringe Rate x Hours**

\$ 1,908.49 2

**SUBTOTAL Wage Rate x Hours**

\$ 5,082.46 3

**TOTAL - LABOR (2+3)**

77.25

\$ 6,990.95 4

**SUBTOTAL - MATERIALS & LABOR (1+4)**

\$ 6,990.95 5

O.H. & Profit (Material)

20 % of (1)

- 6

O.H. & Profit (Labor)

20 % of (4)

1,398.19 7

Payroll Insurance and Taxes

17.13 % of (3)

870.62 8

Property Liability/Property Damage Insurance

1.3551 % of (18)

52.66 9

Overhead for Insurance and Taxes

0 % of (8+9)

- 10

**TOTAL - MATERIALS & LABOR (5+6+7+8+9+10)**

\$ 9,312.42 11

## **EQUIPMENT/REIMBURSABLE COSTS**

Classification	Unit/Hours	Unit	Rate	Subtotal
Crew Truck w/ Tools (CT2)	13.00	hr	45.00	585.00
Superintendent's Truck (CT-8)	7.00	hr	20.00	140.00
Loader (CL2)	12.50	hr	60.00	750.00
Backhoe (CBH2)	13.50	hr	55.00	742.50
Trailer - Dura Class Dump (CTR5)	14.25	hr	32.00	456.00
Semi Tractor (CD5)	16.75	hr	50.00	837.50
Tandem Dump Truck (CD3)	18.00	hr	60.00	1,080.00
Trailer - Trail Boss (CTR3)	6.50	hr	35.00	227.50
Trailer - Trail Boss Low Boy (CTR4)	2.50	hr	40.00	100.00
Excavator Komatsu PC88 (CEX6)	10.00	hr	73.00	730.00
Water Truck (CWT1)	9.50	hr	45.00	427.50

123.5

**TOTAL - EQUIPMENT/REIMBURSABLE COSTS**

\$ 6,076.00 12

## **SUBCONTRACTORS**

NAME	Amount	5% Markup	Subtotal
South Shore Lawn Services	3,080.74	154.04	3,234.78
Kauai Nursery Landscaping	2,760.40	138.02	2,898.42

**TOTAL - SUBCONTRACTORS**

\$ 6,133.20 13

**TOTAL - MATERIALS, LABOR, EQUIPMENT/REIMBURSABLE COSTS, & SUBS (11+12+13)**

\$ 21,521.62 14

Bond Fee (if applicable) 1% maximum

0 % on (14)

\$ - 15

Less: Hawaii General Excise Tax on Subcontractors

0.000 % on (13)

\$ - 16

Hawaii General Excise Tax

4.166 % on (14+15+16)

\$ 896.59 17

**TOTAL DUE (14+15+16)**

\$ 22,418.21 18

**Submitted by:** [Signature] 4/12/2016

EP16-066B